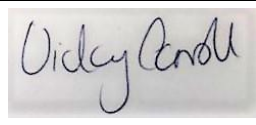



**OFFICER DELEGATION SCHEME
RECORD OF OPERATIONAL DECISION**



TO BE UPLOADED TO THE INTERNET BY DEMOCRATIC SERVICES

Date: 30 th June 2020	Ref No: BGI0033	
Type of Operational Decision:		
Executive Decision <input checked="" type="checkbox"/>	Council Decision <input type="checkbox"/>	
Status: For Publication		
Title/Subject matter: To approve supplementary quotation from Anthony Collins.		
Budget/Strategy/Policy/Compliance – Is the decision:		
(i) within an Approved Budget	✓	
(ii) in accordance with Council Policy	✓	
Equality Impact Assessment [Does this decision change policy, procedure or working practice or negatively impact on a group of people? If yes – complete EIA and summarise issues identified and recommendations – forward EIA to Corporate HR]	No	
Details of Operational Decision Taken <i>[with reasons]:</i> The authority requires a legal specialist firm to provide initial strategic legal advice on the setting up a local authority development company for housing construction purposes. Anthony Collins have already been awarded the contract following competitive bids and have provided a supplementary quotation for additional lines of work as follows: 1) £500 (The £5,250 already approved was increased by £500 to £5,750) 2) £1,950 for additional phase 1 work 3) £20,500 for additional legal work for company set up. Total - £22,950 +VAT		
Decision taken by:	Signature:	Date:
Interim Housing Director		30 th June 2020
Executive Director or Chief/Senior Officer		14.07.2020
Members Consulted <i>[see note 1 below]</i>		
Cabinet Member/Chair		
Lead Member		
Opposition Spokesperson		

Notes

1. It is not generally a requirement to consult with any Members on Operational Decisions but where a Chief Officer considers it necessary to consult with the appropriate Cabinet Member and/or Lead Member, they must sign the form so as to confirm that they have been consulted and that they agree with the proposed action. The signature of the Opposition Spokesperson should be obtained to confirm that he/she has been consulted.
2. **This form must not be used for urgent decisions.**